



Meeting Agenda/Minutes

Area 10D Meeting
May 23, 2023
Virtual - Zoom
Area 10D Meeting Minutes (20230523)

	Start	Stop
Plan	7:00 pm	9:00 pm
Actual	7:07 pm	8:36 pm

Roll Call	Position	Present?
Rocky Kovar	Area 10D Director	Y
	Assistant Area Director	
Rocky Kovar	Area Management Administrator	Y
Dave Coleman	Area Tournament Director	Y
Jeremy Mueller	Area Referee Administrator	
Dave Coleman	Area Referee Director of Instruction - East	Y
	Area Referee Director of Instruction – West	
Rodney Jacobson	Area Referee Director of Assessment	
Scott Jones	Area Coach Administrator - West	
Tonya Clark	Area Coach Administrator – East	Y
Eric Dilger	Area Coach Trainer	
Trinidee Coleman	Area Treasurer	Y
Jon Suchovsky	Safety Director	
Jill Gousman	CVPA	Y
Linda Kovar	Secretary	Y
Tiffany Linde	Region 91 – Regional Commissioner	Y
Oswaldo Serafin (Eduardo)	Region 393 – Regional Commissioner	Y
Mike Bryant	Region 538 – Regional Commissioner	Y
Mike Courtial	Region 638 – Regional Commissioner	Y
Tanya Burkel	Region 665 – Regional Commissioner	Y
Jazzmine Clark	Region 789 – Regional Commissioner	Y
Jeremy Fitzgerald	Region 827 – Regional Commissioner	Y
Christy Bentley	Region 878 – Regional Commissioner	Y
Gio Murcia	Region 393 - Treasurer	



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I. Minutes

1. Area Director comments
 - a. Review open action items
 - b. **Proposed MY23 Area 10D budget approved by implied consent (Budget distributed to all RCs, 3/31/23, for comment/modifications. No RC feedback received to proposed budget.)**
2. Area Management Report (Rocky Kovar)
 - a. Four RC appointments completed
 - b. RC appointments/paperwork needed (R393, R789)
 - i. In communication with these regions
 - c. Region MY23 Budget (Rcvd: R91, R393, R538, R638, R827, R878)
 - i. Should complete budgets BEFORE 1st registration event
 - ii. Budgets due to AD by 5/15 annually
 - d. MY23 Standard Policies & Protocols (Rcvd: R538, R638, R878)
 - i. These P&Ps are due to the Area Director by 5/15 and to the Section Director annually by June 1st.
 - e. **Important reminder:** ALL Volunteers MUST complete 1) Sterling Background check; 2) AYSO Safe Haven; 3) CDC Concussion Awareness; 4) Sudden Cardiac Arrest (SCA); 5) **LiveScan printing** (CA State mandate); 6) **SafeSport training** (US Soccer mandate).
 - i. Be sure to use AYSO code “**AA498**” when performing LiveScan at a UPS store (or other location).
 - ii. **Use the website (<https://www.applicantservices.com/ayso>) to register, pay \$25, and receive a QR code.**
 - iii. **Take the QR code to check-in at the UPS store and perform the LiveScan.**
 - iv. **Have your volunteers keep records (print the certifications when trainings are completed). The transfer of information to record compliance is not always working!!**
 - v. **Must be completed to be eligible for Area 10D / Section 10 tournament play going forward.**
 - f. **NAGM (Atlanta – June 30 to July 2)**
 - i. Info on AYSONagm.org
 - ii. Going to NAGM- R91 (No), R393 (No), R538 (No), R638 (No), R665 (No), R789 (No), R827 (No), R878 (Yes). R393 and R789 do not have active RCs, and cannot vote.



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- iii. **Send Voting Proxies (proxy holder blank) to Rocky by May 30th! Needed from R91, R538, R638, R665, R827.**
- iv. April 18 Section 10 mtg: All teams submitted to Affinity EARLY (Adult vol credential check – region liability). Need to make sure the Adult volunteers (coaches) are vetted by using the platform.
- g. **Region team rosters should be “Activated” in e4 EARLY:**
 - i. UD team roster activation deadline proposed for October 1 each year.
 - ii. LD team roster activation deadline proposed for Nov 1 each year.

Action: RCs to consider if activation deadline dates work for them. Dates accepted on 5/23/2023.

- h. **Proposal to shift August UD mini-tournament days (Aug → Sept/Oct)**
 - i. One Sunday in mid-Sept? (Sept 17?) R538/R878 hosting
 - ii. One Sunday in early-Oct? (Oct 8?) Area hosting at LNSC
 - iii. Venue(s) **R538 & R878 – which date? LNSC other date.**

Action: RCs to consider if new mini-tourn dates work. Vote at next Area meeting. **Dates accepted on 5/23/2023.** Sept 17 – R538/R878, Oct 8 – Area. 4 full size fields. Can the matches be made full length?

Action: Dave Coleman to model matches at 30 min vs 40 min halves.

3. Treasurer Report (Trinidee Coleman)

- a. See Report
- b. Paula posted that Divvy is going to have a series of free webinars. Will send out the link after the meeting.
- c. Divvy account dashboard awards are available to the Regions. You can take advantage of these awards. Option for cashback – account code is “Other income”.
- d. Invoices – reminder has been sent out for those that are due
- e. Help is available from QuickBooks Support, and also the support from QVinci. Trinidee will send out the details.
- f. **Need to make sure that each RC and Treasurer has access to QuickBooks and Divvy.**
- g. BAND app for Financial Management Toolkit – lots of valuable information available



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- h. Quick Reminder – you should be paperless for your bank statements. Some banks charge a fee for paper statements.
- i. Need to upload all the bank statements to QuickBooks. Specific labeling has been requested: YYYYMMDD Bank Account information
- j. Please let Trinidee know how the treasurers are doing.

Treasurer Support links:

Divvy is offering a series of webinars that might be helpful if you suddenly find yourself in the treasurer role and need some guidance. <https://help.getdivvy.com/en/articles/6753495-divvy-training-webinars>

Upload Bank statements and the budget to QB under shared documents in "My accountant" along with the budget. Please title all attachments with YYYYMMDD followed by the document name. Example: 20230228 Wells Fargo checking account. For those of you who have multiple accounts it would be appreciated if you added the last four digits of the account number to the title.

Need help in QuickBooks after transitioning from Zipbooks? Or any other assistance on how to navigate/use QuickBooks? Contact our QuickBooks support desk provided by Qvinci; send an email to: Intuit-Support@qvinci.com

I want to point everyone in the direction of the Band App. They are constantly posting updates and will answer questions that you may have on the AYSO Financial Management ToolKit. Here is the link to Band [BAND – The App For Groups](#) or you can download the app to your phone.

If you don't already have an account, it is easy to create one. Once you are logged in just search for the AYSO Financial Management toolkit.

- 4. Area Referee Report (Jeremy Mueller)
 - a. Referee Instructor courses 5/20 (Area-west end); 6/17 (Area-Hesperia)
 - b. Regional courses are being planned on both East and West side – Aug 27th
 - c. Planning an Intermediate Referee course before the start of the season
- 5. Area Coach Report (Scott Jones/Tonya Clark/Eric)
 - a. Working to get dates at Sunset Ridge for training courses
 - b. Need to reach out to Eric to get certified as Advanced Coach Instructor
- 6. Area Tournaments Report (Dave Coleman)
 - a. Will review and provide an analysis on what will be needed for mini-tournament
- 7. Region Updates
 - LANCASTER



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- Open for registration, currently at 260 players. Looking to combine 16U/19U again. 10U and up looking to play inter-region again.
- PALMDALE
 - Open for registration, currently at 150 players. Voted to have UKI come out and run the Jamboree program in the Fall. Interested in inter-region play.
- TRI-COM
 - Open for registration, currently at 150 players. Just finished spring camp, included tournament teams. Region volunteers have been awesome. Adult league attendance has increased. HB Sand tournament is next tournament that teams are attending.
- QUARTZ HILL
 - Open for registration, 900 players, couple of divisions with wait lists. Just finished Spring League. Several new coaches, and these will be coming back. 10U and 12U boys teams have been added to National Games. Looking to have each team provide at least one referee per team.
- VICTORVILLE
 - Open for registration, currently at 160 players. Just wrapped up Spring Camp, had 185 players and have recruited some new volunteers. Working damage control and teaching the new volunteers.
- CAL CITY
 - Still trying to get board members to volunteer. Have one person that has agreed to become treasurer. Registration is open. Working to get her own credentials completed. Rocky will work with Rich to see if they can streamline the process to make Jazzmine an RC
- ROSAMOND
 - Registration is open, currently at 136 players. Have banners up and sent out 2000 flyers to the schools. Have a meeting with the Superintendent on working a sharing of field space (football/cheerleaders). Vietnam war memorial will be using the fields and needs two weeks to prep. Working with Lancaster to possibly move the last matches to LNSC.
- HESPERIA
 - Spring league is wrapping up. Tryouts for EXTRA teams in progress. Registration is open, currently at 300 players. Have some new board members coming onboard and training. New treasurer coming on board. Jeff Kesckes is the new RRA.



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8. Other Business

- a. Update on AD candidates – former RC (Tonya) and Current RC (Christy)

II. Action Items

Open Actions:

#	Action Item	Who?	Due	Status
97	MY23 Budgets (should be completed BEFORE 1 st registration event)	RCs	5/15/23 to AD	Rcvd: R91, R393, R538, R638, R827, R878
98	Standard Policies & Protocols	RCs	5/15/23 to AD	Rcvd: R538, R638, R878
105	Need names of potential candidates to become Referee Assessors/Instructors	RCs	Ongoing	Ongoing. Recent Ref Instructor class to be held 5/20 (Quartz Hill Library) & 6/17 (Hesperia)
110	Provide list of Coach instructor candidates	RCs	Ongoing	7/12 - Ongoing
122	Send blank Proxy form to R91, R538, R638, R665, R827 – and form back to Rocky by 5/30	Rocky	5/30	
123	Model mini tournament at 30 min vs 40 min halves	Dave	5/30	
124				

Closed Action Items:

#	Action Item	Who?	Due	Status
119	Send Standard P&Ps blank form to RCs	Rocky	3/29/23	Closed: sent 3/28/23
120	Activate teams deadline in e4 UD by October 1? LD by November 1?	RCs	5/23/23	RCs to vote next Area mtg 5/23 Closed: Dates accepted
121	RCs to consider if new mini-tourn dates work: Sunday, September 17 – R538/R878	RCs	5/23/23	RCs to vote next Area mtg 5/23



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	Sunday, October 8 – Area/LNSC			Closed: Dates accepted. 4 fields needed.
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